

**Jira Project Management**

**Course Number:** JRA-100
**Duration:** 2 days

**Overview**

This Jira Project Management training teaches attendees how to use Jira® to manage Agile software development projects. Key concepts covered include issues, workflows, Scrum boards, and reporting.

**Prerequisites**

There are no prerequisites for this course.

**Materials**

All Jira training students receive comprehensive courseware.

**Software Needed on Each Student PC**

Accelebrate can provide a remote lab environment for this class.  All attendees should have computers with Internet access and a modern web browser (ideally Chrome).

**Objectives**

All attendees will learn:

* Jira project management features
* Jira Agile (Scrum and Kanban)
* Jira workflow management

**Outline**

* Introductions and Administration
* High-Level Jira Overview
	+ Issue Overview
	+ Workflow Overview
	+ Project Overview
	+ Portfolio Overview
	+ Reports Overview
	+ Agile Overview
* Jira Administration and Configuration
	+ Global versus Project Level Configuration Choices
	+ Issue Types
	+ Issue Sets (Issue Type Scheme)
	+ Field Sets (Field Configurations)
	+ Screen sets (Issue Type Screen Schemes)
	+ Permission Schemes
	+ Statuses and Priorities
	+ Workflows
		- Statuses
		- Transitions
		- Agile versus Standard
	+ Permissions
	+ Roles
* Project Structure
	+ Configurable
		- Permissions
		- Workflow Rules
		- Issue Type Content
		- Notifications
		- Versions/Releases
		- Components
* Plug-In Overview
	+ Portfolio Plug-Ins
	+ Tempo Plug-Ins
* Jira End User Overview
* Introduction to Issues and Issue Tracking
	+ Descriptive Information
	+ Dates
	+ Priority
	+ Status
	+ Ownership
	+ Lab
* Working with Issues
	+ Creating Issues
	+ Logging Work
	+ Changing Status
	+ Closing Issues
	+ Notifications
	+ History/Audit trail
	+ Lab
* Jira Agile Add-On
	+ Kanban Boards
		- Creating
		- Configuring
		- Kanban Related Reporting
	+ Scrum Boards
		- Creating
		- Configuring
		- Scrum Related Reporting
	+ Simplified Agile Workflows versus Standard Workflows
* Searching and Reporting
	+ Filters
	+ Basic and JQL Based
	+ Standard Reports
	+ Customizable Reports
	+ Dashboards
	+ Optional Add-On: All-In-One Jira Reports
* Conclusion