

**Employee Experience Platform Specialist (MS-080)**

**Course Number:** MOC-MS-080
**Duration:** 1 day

**Overview**

[Microsoft Viva](https://www.microsoft.com/en-us/microsoft-viva) is an AI-driven platform that provides organizations with personalized insights and recommendations to foster employee satisfaction and productivity. Viva integrates other Microsoft applications and has four modules: Viva Connections, Viva Insights, Viva Learning, and Viva Topics.

This Microsoft Official Course (MS-080), Employee Experience Platform Specialist training, teaches attendees how to build a culture of trust and collaboration using Microsoft Viva with Microsoft 365, Teams, and SharePoint. Attendees learn how to create and manage programs for new hire onboarding, professional development, staff recognition, employee retention, and more.

**Prerequisites**

* A general understanding of Microsoft 365, Microsoft Viva, Microsoft Teams, and SharePoint
* Familiarity with employee experience concepts and methodologies

**Materials**

All Microsoft 365 training students receive Microsoft official courseware.

For all Microsoft Official Courses taught in their entirety that have a corresponding certification exam, an exam voucher is included for each participant.

**Software Needed on Each Student PC**

Attendees will not need to install any software on their computer for this class. The class will be conducted in a remote environment that Accelebrate will provide; students will only need a local computer with a web browser and a stable Internet connection. Any recent version of Microsoft Edge, Mozilla Firefox, or Google Chrome will be fine.

**Objectives**

* Use Microsoft Viva, Microsoft Teams, SharePoint, and Power Platform to design and manage employee experiences
* Identify requirements for designing experiences for employee onboarding, recognition, retention, and more
* Design solutions to meet these requirements
* Collaborate with senior executive leadership, human resources, IT, and other departments
* Continuously improve employee experiences based on data-driven insights and feedback

**Outline**

* Design Digital Employee Experiences
* Introduction to the Microsoft Viva suite
* Introduction to Viva Connections
* Plan for Viva Connections
* Design Skilling and Growth Experiences with Viva Learning
* Create a Featured Set of Content in Viva Learning
* Design Productivity and Well-Being Experiences with Viva Insights
* Introduction to Viva Topics
* Plan Roles, Automation, and Training for Viva Topics
* Role of an OKR (Objectives and Key Results) Champion
* Learn OKR Essentials with Viva Goals