

**Jira Foundations**

**Course Number:** JRA-102  
**Duration:** 1 day

**Overview**

This live, online Jira Foundations training course teaches attendees the fundamentals of the cloud version of Jira.

**Prerequisites**

No prior experience is presumed.

**Materials**

All Jira training attendees receive comprehensive courseware.

**Software Needed on Each Student PC**

Accelebrate can provide a remote lab environment for this class.  All attendees should have computers with Internet access and a modern web browser (ideally Chrome).

**Objectives**

All students will learn how to:

* Describe Jira
* Identify the differences between Kanban and Scrum projects
* Understand the different work items and identify when to use each of them
* Use Jira to document work items
* Organize work items in dashboards
* Use search and filter functionality to retrieve work and generate boards
* Report on your work by using built-in metrics

**Outline**

* Jira Overview
* Project Boards
* Work Items Types (EPICS, User Stories, Tasks, and More)
* Kanban Method
* Scrum Projects
* Searching
* Filters
* Dashboards
* Metrics
* Conclusion