

**Dynamics 365 Functional Consultant (MB-800)**

**Course Number:** MOC-MB-800  
**Duration:** 5 days

**Overview**

This private onsite or online Microsoft Dynamics 365 Business Central Functional Consultant (MB-800) teaches attendees to manage financials, automate and secure supply chains, sell smarter, improve customer service and project performance, and optimize operations.

**Prerequisites**

No prior experience is presumed.

**Materials**

All Microsoft Dyanamics training students receive Microsoft official courseware.

For all Microsoft Official Courses taught in their entirety that have a corresponding certification exam, an exam voucher is included for each participant.

**Software Needed on Each Student PC**

Attendees will not need to install any software on their computer for this class. The class will be conducted in a remote environment that Accelebrate will provide; students will only need a local computer with a web browser and a stable Internet connection. Any recent version of Microsoft Edge, Mozilla Firefox, or Google Chrome will be fine.

**Objectives**

* Create a Business Central account
* Understand the high-level technical architecture of Business Central
* Sign up for the Cloud Solution Provider program
* Implement core application setup processes for small and medium businesses
* Implement and configure Microsoft Dynamics 365 Business Central, including setting up core functionality and modules and migrating data to Business Central
* Configure the application in collaboration with the implementation team to provide the business with manageability and ease of use
* Configure role centers including adapting insights, cues, action tiles, reports, charts

**Outline**

* Introduction
* Start Your Free Dynamics 365 Business Central Trial
* Introducing Microsoft Dynamics 365 Business Central
* Customize Microsoft Dynamics 365 Business Central
* Administer Business Central Online
* Create new companies in Business Central
* Migrate data to Business Central
* Manage Users and Implement Security in Business Central
* Set up email in Dynamics 365 Business Central
* Integrate Business Central with Outlook
* Create workflows in Dynamics 365 Business Central
* Use approval workflows in Dynamics 365 Business Central
* User interface essentials in Dynamics 365 Business Central
* Personalize the Microsoft Dynamics 365 Business Central user interface
* Use alternative interfaces for Dynamics 365 Business Central
* Change how documents look in Business Central
* Configure Business Central for Excel and Power BI
* Migrate on-premises data to Dynamics 365 Business Central
* Set up general ledger configuration options in Dynamics 365 Business Central
* Set up number series and trail codes in Dynamics 365 Business Central
* Set up posting groups in Dynamics 365 Business Central
* Set up dimensions in Dynamics 365 Business Central
* Set up the chart of accounts in Dynamics 365 Business Central
* Set up general journal templates in Dynamics 365 Business Central
* Create and process journal entries in Dynamics 365 Business Central
* Post periodic journal entries in Dynamics 365 Business Central
* Work with Trade master data in Microsoft Dynamics 365 Business Central
* Set up Trade in Microsoft Dynamics 365 Business Central
* Create purchase documents in Dynamics 365 Business Central
* Receive and invoice items in Dynamics 365 Business Central
* Set up purchase prices and discounts in Dynamics 365 Business Central
* Post-purchase item charges in Dynamics 365 Business Central
* Estimate purchase order receipt dates in Dynamics 365 Business Central
* Create sales documents in Dynamics 365 Business Central
* Ship and invoice items in Dynamics 365 Business Central
* Manage sales prices in Dynamics 365 Business Central
* Set up discounts for your customers in Dynamics 365 Business Central
* Promising sales order delivery in Dynamics 365 Business Central
* Set up returns management in Dynamics 365 Business Central
* Manage customer returns in Dynamics 365 Business Central
* Manage returns to vendors in Dynamics 365 Business Central
* Set up cash management in Dynamics 365 Business Central
* Enter payments in the cash receipt journal and the payment journal in Dynamics 365 Business Central
* Suggest vendor payments in Dynamics 365 Business Central
* Use checks to pay vendors in Dynamics 365 Business Central
* Perform a bank reconciliation in Dynamics 365 Business Central
* Set up payment reconciliation journals in Dynamics 365 Business Central
* Use the payment reconciliation journal in Dynamics 365 Business Central
* Conclusion